



**MASTER BUILDERS GOLF AUSTRALIA INC.**

**MEETING AGENDA**

**DATE:** Sunday 9<sup>th</sup> October 2022 **TIME:** 1:00 pm  
**LOCATION:** Twin Towns Resort (Coolangatta) ~ Signature Room  
**INVITEES:** Peter Di Prinzio, Peter Ewen, Neil Faulks, Ronaldo Fraser, Jon Heppell.  
**DISTRIBUTION:** Membership, File

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Chair: Peter Di Prinzio (President)

Minutes: Jon Heppell (Acting Secretary)

Items carried over: Review of To Do List (Sent: Tuesday, 13 September 2022 7:09 PM)

- Approach Master Builders Australia for approval (incl logo) and patronage ... (PdiP)
- Establish financial facility ... (NF & JH)
- Stationery design: Logo, letterhead &c. ... (JH) or any other volunteer
- Membership application form ... (JH) or any other volunteer

REPORT TO CAPTAINS' MEETING ~

Benefits of Incorporation: Legal protection (JH)

Reason for Incorporation: Legal identity ... contracts, banking, insurances, liabilities (JH)

Invitation to State/Regional Clubs to join the Association ... (PdiP, NF)

Protocols and Responsibilities to be formalised, going forward. To be referred to as the REGULATIONS (in support of the RULES of ASSOCIATION, aka the Constitution)

Election/Appointment of Officers:

Recommendation:

President: Host Club Captain (executive role)  
Captain: Past Host Club Captain (advisory role)  
Vice Captain: Incoming Host Club Captain (learning role)  
Secretary: Yet to be determined

Determination of:

- Joining fee
- Annual subscription

Hornibrook issues not covered by the Tournament Rules:



MASTER BUILDERS GOLF AUSTRALIA INC. is supported by



and



Promotion: (before the event) via MBGA website

- Invitation
- Registration
- Sponsors
- Tournament Program ~ pre-publication

Hornibrook Trophy

- Storage
- Transport
- Insurance

Scoreboard

- Storage
- Transport (one way ? )
- Maintenance (clean, dissemble & pack up)

Year Badges

- Inventory
- Storage
- Transport

Protocols for (Tournament) Captains' meeting

- Agenda to include reports from MBGA committee ~ Secretary (de facto MBGA Inc. meeting)
- Attendees ( 2 only per club + Secretary ? )
- Meeting Minutes ~ Secretary ?

Archives: (after the event)

- Reporting ~ Results, Financials,
- Photographs: Captains, Teams, Scoreboard (completed) and on-course pix
- Captains' Meeting Agenda ~ Secretary ?
- Captains' Meeting Minutes ~ Secretary ?
- Tournament Program Booklet
- Tournament synopsis
- Attendance records

Protocols for mid-year Captains' meeting ... (de facto MBGA Inc. AGM)

- Agenda to include reports from MBGA committee ~ Secretary
- Attendees ( 2 only per club + Secretary ? )
- Budget Item ~ Hornibrook expense ~ who pays for lunch & golf ?
- Meeting Minutes ~ Secretary ?

