



MASTER BUILDERS GOLF AUSTRALIA INCORPORATED

ABN 51 332 390 261

MEETING MINUTES

DATE: Sunday 9th October 2022 **TIME:** 1:20 pm
LOCATION: Twin Towns Resort (Coolangatta) — Signature Room
ATTENDEES: Peter Di Prinzio, Peter Ewen, Neil Faulks, Ronaldo Fraser, Jonathan Heppell.
DISTRIBUTION: Membership, File

ITEM	NOTES
1	APOLOGIES
1.01	Nil
2	PREVIOUS MINUTES
2.01	n/a.
3	MATTERS ARISING (from To-Do list, Tue 13 Sep 2022)
3.01	Approach Master Builders Australia for approval (incl. logo) and patronage ... (Peter di Prinzio) Use of MBA logo applied for and approved (Corresp. 20 Sep 2022, Denita Wawn CEO, MBAus). Offer of Patronage to MBAus President or nominee to be discussed with MBAus CEO Denita Wawn by Peter DiP. on Thursday 13 th Inst. Peter DiP. to advise outcome, as it occurs.
3.02	Establish financial facility ... (Neil Faulks & Jonathan Heppell). Business Access A/C is under construction with Greater Bank (Newcastle) with 3 nominated signatories: Peter di Prinzio [president], Neil Faulks [treasurer], Jonathan Heppell [secretary], any 2 to authorise transactions, as permitted outside of any conflict of interest. A/C application will progress to Business Accounts upon receipt of 2 x sample signatures (PdiP & NF) along with these Meeting Minutes. Arrangements discussed and approved. JH to report on outcome as it occurs.
3.03	Stationery design: Logo, letterhead &c.... (Jonathan Heppell). Draft(s) prepared (JH), discussed and provisionally approved, with qualification that footer be tested for monochrome reproduction. JH to test and report on outcome as it occurs.
3.04	Membership application form ... (Jonathan Heppell). Draft prepared (JH), discussed and approved. Form launched online in GOVERNANCE section of MBAGolf.org plus link to downloadable/printable form. Tested insitu by SA Pres/rep Peter Ewen, with success. PdiP to extend INVITATION to imminent Captains' Meeting (delegates) to utilise Membership Application Form
3.05	Membership Joining Fee (Neil Faulks). Neil Faulks confirmed that the initial joining fee had been discussed at the 2019 Captains' Meeting (mid-year, Bonnie Doon GC) and was set at \$500. PdiP corroborated this outcome. To be submitted to the imminent Captains' Meeting (NF, PdiP).
3.06	Annual Subscription. Discussed taking into account Secretarial Honorarium + existing webmaster contract, not allowing for expenses. Recommendation of \$300 p.a. to be put to imminent Captains' Meeting (NF, PdiP).
4	SPONSORSHIP in 2022-2024
4.01	CBus Sponsorship PdiP reported CBus on board for 2 years: 2022 \$10,000.00 with \$5,000.00 going to Gold Coast as host State and \$5,000.00 going to MBGA Inc. : 2023 \$10,000.00 with \$5,000.00 going to Victoria as host State and \$5,000.00 going to MBGA Inc.
4.02	Process. Invoice to be raised as soon as the Business Access a/c is activated (JH). Recipient will be either CBus or

MBAus. To be discussed with MBAus CEO Denita Wawn by Peter DiP. on Thursday 13th Inst. Peter DiP. to advise outcome, as it occurs.

5 GENERAL BUSINESS

5.01 It was determined that for GENERAL CORRESPONDENCE the postal address of the association be:

The Secretary
Master Builders Golf Australia Inc.
PO Box 25
Warner's Bay NSW 2282

The email address of the Secretary/Public Officer is:

Secretary.MBGolfAu@gmail.com

5.02 Organisation of the Annual Tournament.

It was recognised that the organisation of the Hornibrook Tournament remains the purview of each Host Club. Protocols and responsibilities outside of that scope should be formalised, going forward, to be referred to, together with the Hornibrook Rules, as the REGULATIONS (in support of the RULES of ASSOCIATION, aka the Constitution) These Hornibrook issues not covered by the Tournament Rules include, but are not limited to, the following:

Promotion: (before the event) via MBGA website

Invitation

Registration

Sponsors

Tournament Program book — pre-publication

Hornibrook Trophy

Storage

- Transport
- Insurance

Scoreboard

Storage

Transport (one way ?)

Maintenance (clean, dissemble & pack up)

Year Badges

Inventory

Storage

Transport

Protocols for (Tournament) Captains' meeting

Agenda to include reports from MBGA committee — Secretary (de facto MBGA Inc. meeting)

Attendees (2 only per club + Secretary ?)

Meeting Minutes — Secretary ?

(cont.)

Archives: (after the event)

- Reporting — Results, Financials,
- Photographs: Captains, Teams, Scoreboard (completed) and on-course pix
- Captains' Meeting Agenda — Secretary ?
- Captains' Meeting Minutes — Secretary ?
- Tournament Program Booklet
- Tournament synopsis (for History) — upcoming host ?
- Attendance records

- Protocols for mid-year Captains' meeting ... (de facto MBGA Inc. AGM) Agenda to include reports from MBGA committee — Secretary Attendees (2 only per club + Secretary ?)
- Budget Item — Hornibrook expense — who pays for lunch & golf ? Meeting Minutes — Secretary ?

These items, whilst recommended to be referred to the imminent Captains Meeting, to be stood over for review/discussion at a later date.

Attachments: Nil

MEETING CLOSED: 2:30 pm

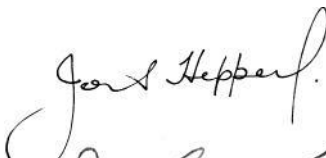
NEXT MEETING: t.b.a (mandated quarterly)


VENUE: Online

NOTES COMPILED: Jon Heppell, Acting Secretary.

PROPOSED: Jon Heppell

SIGNED:





DATE: 2nd Nov 2022

SECONDED: Neil Faulks

SIGNED:

DATE: 2nd Nov 2022