



**MASTER BUILDERS GOLF AUSTRALIA Inc.  
2023 MID-YEAR CAPTAINS' MEETING.**

**MEETING AGENDA**

<b>DATE:</b>	23 February 2023	<b>TIME:</b> 11:30 am
<b>LOCATION:</b>	Master Builders Association of Victoria, 332 Albert St, East Melbourne VIC 3002	
<b>INVITEES:</b>	Peter Di Prinzio*, Neil Faulks*, Jon Heppell*, Peter Ewen*, Ronaldo Fraser*, Garry Gibson, Geoff Hay, Peter McClintock, sundry observers.	
<b>DISTRIBUTION:</b>	Committee*, Members, File (website)	

---

1. MEETING OPENED: Co-Chair: Peter Di Prinzio (President), Geoff Hay (Host);  
Minutes: Jon Heppell (Acting Secretary)
2. ATTENDANCE:
3. RATIFY COMMITTEE MEMBERS: In the absence of other nominations .....
4. PROPOSE & RATIFY PREVIOUS MINUTES Ref. 01/2022
5. ITEMS CARRIED OVER: REVIEW OF TO DO LIST
  - a) Approach Master Builders Australia for approval (incl. logo) and patronage ... (PdiP)
  - b) Establish financial facility ... (NF & JH)
  - c) Stationery design: Logo, letterhead &c. ... (JH) or any other volunteer
  - d) Online Membership Application Form ... (JH) or any other volunteer
  - e) Receipt & distribution of Sponsorship funds (MBGA Inc.)
6. MEMBERSHIP APPLICATIONS ~ formal review/acceptance.

Date submitted	State or regional club	Applicant	Capacity	Please confirm below (Intellectual property)	Please confirm below (Member email list)	\$
14/02/2023	NSW MB & E	Garry Gibson	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES	
12/02/2023	Queensland	Ron Fraser	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES	✓
12/02/2023	Victoria	Wayne Berger	Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES	
15/12/2022	Tasmania	Neil Fawkes	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES	
23/10/2022	Gold Coast	Peter McClintock	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES	
20/10/2022	Newcastle	Mark Connors	Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES	✓
19/10/2022	South Australia	Peter Ewen	President / Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES	✓
8/10/2022	MBGA ~ National Governing Body	Jon Heppell	Secretary / Public Officer	n/a	n/a	n/a

7. APPOINTMENT OF SECRETARY
  - a) Terms of engagement
8. MEMBERSHIP EMAIL LISTS
9. OUTSTANDING INVOICES (BSCO)

10. WEBSITE TRANSFER TO MBGA Inc.
11. NATIONAL MAIL-OUT + CC.JH (1) 29 NOV 22, + CC.JH (2) 12 DEC 22
12. OUTLINE OF MEETING STRUCTURE
13. ADVISE NOTICES OF MOTION + 7 DAY PRIOR PROTOCOL
14. EXISTING INSURANCE POLICY DETAILS
15. STATUS OF H R HORNIBROOK TROPHY
16. STATUS OF TOURNAMENT SCOREBOARD
17. STATUS OF BADGES
18. 2022 HORNIBROOK FEEDBACK
  - a) Propose & Ratify Captains' Meeting Minutes
  - b) Reports ~ Results, Financials, Photography.
19. 2023 HORNIBROOK PROGRESS REPORT.
  - a) Accommodation & Booking
  - b) Welcome Dinner
  - c) Golf: Carts all round, all 3 days.  
Tee off around 8:30/45am, BBQ lunch, Buses depart approximately 3pm.
    - a. Day 1, The Sands: Buses 7am to arrive 8am
    - b. Day 2, Curlewis: Buses 7am to arrive 8am
    - c. Day 3, Lay-day: discussion, TBA
    - d. Day 4, 13<sup>th</sup> Beach: Buses 7am to arrive 8am
  - d) Guests: CBUS ( how many)?
    - a. Will CBUS be playing golf on Thursday at 13th Beach.( how many)?
    - b. Number of our own extra sponsors. TBA
20. NEW BUSINESS
  - a) 2024 Hornibrook (Newcastle) ~ Preview.

NEXT MEETING: Place: \_\_\_\_\_ Date: \_\_\_\_\_

Meeting Closed .....



MASTER BUILDERS GOLF AUSTRALIA INC. is supported by



and



## Appendix 1.

## PROGRESS REPORT ~ ACTIONS TO DATE

Action	GC	Ncle	NSW	Qld	SA	Tas	Vic	JH
Incorporation				n/a				✓
Join MBGA Inc.	✓	✓	X	X	✓	✓	X	✓
Establish banking facility		✓				✓		✓
Finalise/publish Oct Meeting minutes	11-Jan-23							✓
Agreement of Terms of Engagement for Secretary				?				n/a
Appointment of Secretary				X				n/a
GST obligation advice				n/a				✓
Provide membership email list	✓	X	✓	X	✓	X	✓	n/a
Honour outstanding invoices (BSCo)	X	✓					✓	n/a
Refund \$5k sponsorship	X						n/a	
Investigate Website transfer to MBGA Inc.				n/a				✓
National mail-out + cc.JH (1) 29 Nov 22	X	X	X	X	X	X	X	n/a
National mail-out + cc.JH (2) 12 Dec 22	X	X	?	?	X	X	X	n/a
Outline of Meeting Structure								✓
Advise Notices of Motion + 7 day prior protocol								✓
Create template for Agenda								✓
Create minutes template for actual meeting								✓
Advice: agenda for 23 Feb 2023							?	?
Existing Insurance policy details	?							
Status of H R Hornibrook trophy	?							
Status of tournament scoreboard	?							
Status of badges			?					