

6 MEMBERSHIP APPLICATIONS

6.01 The following applications have been received, accepting of Intellectual Property and Email List provisos:

Date submitted	State or regional club	Applicant	Capacity	Please confirm below (Intellectual property)	Please confirm below (Member email list)
14/02/2023	NSW MB & E	Garry Gibson	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES
12/02/2023	Queensland	Ron Fraser	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES
12/02/2023	Victoria	Wayne Berger	Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES
15/12/2022	Tasmania	Neil Fawkes	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES
23/10/2022	Gold Coast	Peter McClintock	Club Captain	We grant to MB Golf ... YES	We DO authorise the ... YES
20/10/2022	Newcastle	Mark Connors	Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES
19/10/2022	SA	Peter Ewen	President / Secretary	We grant to MB Golf ... YES	We DO authorise the ... YES
8/10/2022	MBGA Inc.	Jon Heppell	Secretary / Public Officer	n/a	n/a

- NSW MB & E Golf Club is an unincorporated entity and as such is represented by Club Captain Garry Gibson.
- MB Tasmania Golf Club is an unincorporated entity and as such is represented by Club Captain Neil Faulks.
- These representations are temporary, subject to re-application of each club upon incorporation.
- The Secretary's membership is Honorary, and must always be delegated to a another nominated person.
- All other (incorporated) clubs are individual entities, and fill the remaining membership positions.

7 APPOINTMENT OF SECRETARY

- 7.01 Terms of Engagement: A comprehensive **Responsibilities of Secretary of MBGA Inc** memo, prepared and circulated by Newcastle MBA GC Treasurer Lynn Gray in October last for team review/feedback was tabled by President Peter, and re-circulated by direct email to the table, for candidate and team review/feedback. (copy attached).
- 7.02 Letter of appointment to be prepared, subject to acceptance of Terms of Engagement ~ 7.01 (P di P)..

8 MEMBERSHIP EMAIL LISTS

- 8.01 The Member email list (name + email address only) proposed by Webmaster Jon Heppell is considered a key component in the retention of SPONSOR interest. By directing individuals, in a coordinated campaign, to a worthy news item of INTEREST reported only in full on the website NEWS page, a concentration of "hits" can be generated and more importantly, communicated to sponsors as a measure of value by exposure to their brand. It is one thing to attract a sponsor, much harder to keep them.
- 8.02 It was noted that the requested data will not be shared at any stage with any sponsor or outside agency. Nor will the addresses be revealed within the Master Builders community, being at all times shielded behind email's Bcc: facility. It was also noted that all emails distributed through such a database will carry an unsubscribe feature, which will delete that individual's information from the list.
- 8.03 At this stage, Tasmania reports conducting a poll amongst their members, recommending but requesting agreement to sharing email addresses. Newcastle reports that whilst the committee members are comfortable with the concept, they also feel obligated to poll their members.
- 8.04 It was proposed that the website desk prepare a notice explaining the motives expressed above favouring the collation and utilization of this database, to be transmitted to the members Secretaries & Captains for relay to the respective club members.

9 OUTSTANDING INVOICES (MBGA Inc., BSCo)

- 9.01 Gold Coast apologized for delay in invoice payment and undertook to correct same upon completion of the current audit, which has appropriated their cheque book.

10 WEBSITE TRANSFER TO MBGA Inc.

- 10.01 In accordance with an undertaking given to the October Captains' Meeting, Webmaster Jon Heppell reported, from his investigation, that what appears to be a simple transfer of ownership is not, and risks the corruption of the existing site, perhaps even to the extent of a total rebuild..
- 10.02 Tassie's Neil Faulks commented that the Captains collectively have always owned the website. Ron Fraser expressed concern not of ownership but continuity of management in the event of changed circumstances. It was therefore proposed that Jon empower additional competent members as auxiliary administrators (succession plan), to train to cover such an eventuality.



11 NATIONAL MAIL-OUT + CC.JH (1) 29 NOV 22, + CC.JH (2) 12 DEC 22.

- 11.01 JH noted that the collective response to the specified attempted mass mail-outs through each club's own email portfolio on the above dates was less than hoped for. Peter Ewen, quoting from a laptop record, questioned the comment as a generalization for which there was little evidence. JH apologized and took the question on notice.
- 11.02 It was determined that all correspondence emanating from the MBGA Inc. desk be addressed to the member clubs' Secretaries and Captains and not including sundry others.

12 OUTLINE OF MEETING STRUCTURE.

- 10.01 This meeting, formerly known as the Captains' Meeting, is now in reality the MBGA Inc. CAPTAINS MEETING, and as such is being conducted under the RULES governing MBGA Inc. This shift in responsibility has been reflected in the appointment of Co-Chairmen Peter and Geoff, and going forward, the incumbent MBGA Inc. President and the current Host Captain. The agenda will encompass MBGA Inc issues, and items relating to the previous, current and next Hornibrook tournaments. What we've done today is a blueprint for the future.

13 ADVISE NOTICES OF MOTION + 7, 14 or 21 DAY PRIOR PROTOCOL.

- 13.01 Further to the RULES is the requirement therein for set deadlines and lead-in times for our meetings. A NOTICE + Draft AGENDAs will be distributed to allow pre-consideration of the issues therein, team committee consultation and preparation of any timely response. This also allows the opportunity for requests for additional agenda issues, but only within the specified timeframes. Be prepared to review and respond to DRAFT AGENDAs in a timely manner.
- 13.02 The timeframes referred to above are 7 days prior to an Ordinary meeting, 14 days for the AGM, and 21 days for Special Motions.

14 EXISTING INSURANCE POLICY DETAILS.

- 14.01 It would appear that nobody knows the whereabouts or details of this documentation.
- 14.02 An expression of interest has been sought from Newcastle based N MBA GC sponsor MGA Insurance Group, formerly owned/managed by club stalwart Ross Lewis. Indications are the premium (Public Liability + Professional Indemnity only, 1 meeting + 1 tournament OR 12 months cover, inclusive of 1 tournament) will be in the order of \$2.3k – \$2.5k p.a.
- 14.03 It was determined that each club should seek an independent quote from a broker of their choice, for comparison with this initial estimate. The Secretary will furnish each club with the brief provided to MGA.
- 14.04 Discussion: This is an opportunity to relieve the financial burden on Hornibrook hosts for separate insurance for their event. An adjustment to the MBGA Inc. Annual Fee may well spread this annual cost more equitably across the organisation, whilst eliminating potential duplication.

15 STATUS OF M.R.HORNIBROOK TROPHY.

- 15.01 The trophy is currently with GCGC, in QLD. It may well be that the location be monitored to ensure compliance with any INSURANCE requirements. One suggestion was display in secure premises such as the incumbent holder's Master Builders XXX parent organisation.
- 15.02 There was discussion about a perceived disparity in the valuation of the trophy, by a factor as much as 10 times. A fresh valuation, at today's replacement value, was proposed. Secretary to obtain, will perhaps delegate to the current possessors ?.

16 STATUS OF TOURNAMENT SCOREBOARD.

- 16.01 GCGC is currently in possession of the scoreboard. Will send on when a destination address is provided. Discussion arose about substituting the Board with a MiClub type golf subscription for management and real-time display of the tournament results. Paul Pridham confirmed GCGC had considered this for their last event and found it to be reasonably cost effective, perhaps \$1k. Will forward details to the Secretary. Possible agenda issue for next meeting.
- 16.02 There was no discussion about the replacement value of the scoreboard, should it be lost or destroyed.

17 STATUS OF BADGES.

- 17.01 GCGC handed to VIC the badges left over from 2022.
- 17.02 Neil Faulks confirmed the last badge order was made in Tasmania, and in the interests of consistency, would look into a repeat order.



18 2022 HORNIBROOK FEEDBACK.

- 18.01 Propose & Ratify Captains' Meeting Minutes. Proposed by Geoff Hay, Seconded by Neil Faulkes, Accepted.
- 18.02 Reports ~ Results, Financials, Photography. Tournament Results tabled, Financials and photographs deferred (PP). It was noted that the following resolution applies to Hornibrook Tournament Reports.

Captain's Meeting 15th February 2019.

Item 7. Hornibrook Brisbane 2018 Report: RF tabled a comprehensive report in the now standard form required of all Hornibrook Hosts, to be included on National Website (minus financials). P Mc asked about visibility of sensitive info. Hence financials will not be included on Website. RF to send pro-forma to SA. It was confirmed that all Hornibrook host reports should be in this same form.

19 2023 HORNIBROOK PROGRESS REPORT.

- a) Accommodation & Booking: Ridges Geelong. Avalon most convenient airport. 6:00am breakfast available
- b) Welcome Dinner. At Ridges, separated function room. Discussion with potential MC: Ian Cover. Jacket & tie for team photos. Hospitality afternoons 3pm-5pm, Sunday (pre-photos), Monday & Tuesday, dinner function room.
- c) Golf: Carts all round, all 3 days ? Hopefully, may be an issue with Curlewis. TBA
- d) Tee off around 8:30/45am, BBQ lunch, Buses depart approximately 3pm.
- e) Day 1, The Sands: Buses 7am to arrive 8am. Practice balls may be available.
- f) Day 2, Curlewis: Buses 7am to arrive 8am
- g) Day 3, Lay-day: discussion, still a couple of options available. Scotchman's Hill or Wharf Shed Geelong. Allowance for an estimated 80 attendees. Seeking method to ensure the attendance of those who nominate.
- h) Day 4, 13th Beach: Buses 7am to arrive 8am. Golf on the BEACH course.
- i) Function Guests: CBUS (how many)?
 - a) Will CBUS be playing golf on Thursday at 13th Beach.(how many)? TBA
 - b) Number of our own extra sponsors. TBA
- j) Presentation Dinner: At Rydges Function Room. Vinda suggested consideration be given to a SMART CASUAL dress code (perhaps regulated a little better than previously) as an appeal to younger thinking recruits.
- k) Feedback requested on team number expectations:
 - a) South Australia : 12
 - b) Queensland : 12-15
 - c) New South Wales: 15
 - d) Tasmania : 18-20

20 2024 HORNIBROOK PREVIEW.

- a) Peter Di Prinzie tabled a printed INVITATION to the 64th Tournament from 13th to 17th October 2024.
- b) Accommodation & Booking: Crowne Plaza Hunter Valley Resort, bookings online, or direct with the venue. Rooms are limited, bookings recommended as soon as opened. Run-of-house single and double rooms and 2-3 bedroom villas will be available
- c) Hornibrook 2024 coincides with Newcastle Master Builders 150th Anniversary. Hunter wide accommodation is expected to be at a premium.

21 OTHER BUSINESS.

- a) In response to a question from the floor, President Peter confirmed the MBA Inc/CBUS sponsorship was currently fixed at 2 years, with optimism that it may then be extended.
- b) Discussion arose about NSW MB & E slotting back into the rotation in 2025, in compensation for the COVID disruption. The altered rotation would then remain, with Tasmania moving on to 2026. Tasmania endorsed the concept, with expectations of better courses in the pipeline for that year.
- c) A letter of acknowledgement of support and sponsorship to Denita Wawn CEO, MBAus was discussed, as appropriately coming from President Peter Di Prinzie.



- d) A formal register of MBGA Inc. meeting attendees was mooted, and presents nothing more complicated than a list of names and signatures on the Secretary’s notes. Members only need sign. It was noted that ZOOM type meetings generate an electronic signature for each participant.
- e) The president appealed to the company that a degree of discretion was due to the meeting, and that members have a duty to consider the welfare of the overall national body as well as their own club’s parochial interests.
- f) Hornibrook Medallions’ supply is exhausted. To simplify, and reduce cost of production, it was suggested new medals be struck BLANK, with details engraved locally. Richard Lees undertook to investigate.
- g) The next meeting of the committee (mandated quarterly) is expected to be held online. However, Newcastle extends a physical invitation to delegates to visit our city in person, to renew acquaintances and enjoy a round of the ould game. To be continued

MEETING CLOSED: 2:30 pm

NEXT MEETING: t.b.a (mandated quarterly)

VENUE: Online ?

NOTES COMPILED: Jon Heppell, Acting Secretary.

PROPOSED: Jon Heppell (Act. Secretary) **SIGNED:**  **DATE:** 8th March 2023

SECONDED: Neil Faulks (Captain) **SIGNED:**  **DATE:** 8th March 2023



TABLED DOCUMENTS:**Responsibilities of Secretary of MBGA Inc.**

Dated: October 2022

For a remuneration of \$2000.00 per annum (which includes the Current Hosting Fee) the Secretary of MBGA Inc. will carry out the following duties :

Initially :

- Establish a bank account with the Greater Bank.
- Organise an initial Insurance policy for Property and Public Liability (check if this can be attached or “piggy backed “ to the National bodies Insurance.

Annual duties

- Collect and record information from Tournaments.
- Take minutes of all Inc. meetings.
- Attend meetings electronically or in person at own cost.
- Administer the National Website.
- Update the archival information provided by the individual States/Regions.
- Act on behalf of annual Chairman of the Captains in communication with States/Region regarding the holding of the MR Hornibrook.
- Update and add to Website MR Hornibrook Attendance Register.
- Create a file/record of all Captain’s Meeting Minutes and maintain up to date records.
- Record all results of State/Regions and individual winners of the MR Hornibrook.
- Maintain Insurance policy with all up to date information.
- Create a Photo Gallery and update regularly.
- Collect and record all Reports etc regarding MR Hornibrook.
- Create a method of security access for all Board Members and maintain.
- Create and update /monitor financial records in association with an appointed Board Member.
- Issue invoices as directed by an appointed Board Member.

Exclusions

- Approved Out of Pocket expenses.
- Upgrades to the National Website.



Invitation to 64th Hornibrook

Note: Invitation to 63rd Hornibrook is online [here](#)

INVITATION


64th

**MASTER BUILDERS OF AUSTRALIA
National Golf Tournament**

Playing for
M. R. HORNIBROOK CUP

Hunter Valley 13-17th October 2024

Tournament Host:
Newcastle MBA Golf Club Inc
Master Builders Association Australia and cbus






EVENT

64th ANNUAL GOLF TOURNAMENT
Hunter Valley 13-17th October 2024

Crowne Plaza Hunter Valley
430 Wine Country Drive, Lovedale NSW 2325

CONTACTS

President
Gary Sheppard
Mobile: 0412 475 901

Captain
Peter Di Prinzio
Mobile: 0425 209 999

Secretary
Mark Connors
Mobile: 0425 301 100
Email: dmconnors@outlook.com

Tournament Director
Lynn Gray
Mobile: 0413 158 589
Email: lynrosgray@gmail.com

Golf Co-ordinator
Lou Buzai
Mobile: 0408 490 005
Email: n.mba.gc@gmail.com



PROGRAM

SUNDAY 13th OCTOBER
Registration (at the Crowne Plaza)
Captains' Meeting
Team Photographs
Welcome Dinner

MONDAY 14th OCTOBER
Cypress Lakes Golf Club



TUESDAY 15th OCTOBER
The Vintage Golf Club



WEDNESDAY 16th OCTOBER
Rest Day Activity (T.B.A)

THURSDAY 17th OCTOBER
Hunter Valley Golf Resort
Dinner and Trophy Presentations
(at the Crowne Plaza Hunter Valley)



ACCOMMODATION

CROWNE PLAZA HUNTER VALLEY



Accommodation at Crowne Plaza is in the form of 2 and 3 bedroom Villas with a number of Run of House Rooms. The full range available is set out below

Option	Type	Beds	Room Cost per night	Share Cost per night
single	Run of House*	King	\$ 270.00	\$ 270.00
twin	Run of House	2 Double	\$ 270.00	\$ 135.00
twin	2 Bed Villa	2 King	\$ 444.00	\$ 222.00
triple	2 Bed Villa**	King + 2 Double	\$ 444.00	\$ 148.00
triple	3 Bed Villa	King + 2 Queen	\$ 488.00	\$ 163.00
quad	3 Bed Villa***	King + Queen + 2 Single	\$ 488.00	\$ 122.00

* suitable also for a couple
** 2 double beds in 1 shared bedroom.
*** 2 single beds in 1 shared bedroom.

Note: Accommodation rates are available for pre and post event accommodation and are exclusive of breakfast. All Villas have a kitchenette. Run of House includes King Standard, Double Standard & King Rooms. Registrants are advised to book accommodation early as Crowne Plaza will be only reserving a limited number of rooms/villas.

Room Servicing
King Standard & Double Standard are serviced daily. Villas will be serviced every 7 days. Additional servicing will be available: Two Bed Villas will be charged \$45 and Three Bedroom Villas at \$55 per service.

REGISTRATION FORM

64th ANNUAL GOLF TOURNAMENT
October 13-17 2024

1. Players must have a current golfink Handicap.
2. Motorized carts are included on all games.

Accommodation Bookings
Accommodation will be registered on the Group Max on line booking system for guests to book and pay for their own accommodation at the rates advised within the table. The following personalised link is available to registrants utilising this service:
Link: TBA

Alternatively, rooms can be booked directly with the hotel's in house reservation department on 02 4991 0970 between the hours of 09.00 – 17.00 Monday to Friday. Registrants must call this number to receive the group contracted rates quoted above. Block code is **MBA**.

Breakfast at Redsalt
A full breakfast can be added at a cost of \$30 per person / per day when booking online. Breakfast upon check-in is \$32 per person. Breakfast on the day costs (charged back to your room) at \$39 per person / per day.

Luggage Drop
When utilising our Luggage Drop service, please note that a charge of \$5 per hotel room or \$10 per Villa will apply for delivery. Luggage is to be labelled with both guest and group name.

Additional Information
Additional information on Crowne Plaza Hunter Valley is available by using the following link:
<http://www.crowneplazahuntervalley.com.au/>

Penalty Fee if not staying in team accommodation **\$100**
Full details can be found online at www.MBAGOLF.org

Name _____

Address _____

Email _____

Phone _____ Mobile _____

Team _____ Club _____

Golf Link _____ GA Hcp _____

Shirt Size S M L XL XXL XXXL

Accommodation

In date _____ Out date _____

please indicate sharing option + partner(s) below:

Single Twin Triple Quad

Share with _____

Payment

Tournament Registration Fee	\$	TBA
Accommodation Penalty Fee	\$	
Total Pre-payment	\$	

All participants must have their own personal insurance cover as the Club will not take any responsibility for loss or damage of any goods.

Signed _____

Please return registration form to your Club secretary with payment no later than 30/06/2024



MASTER BUILDERS GOLF AUSTRALIA INC. is supported by



and

