

Minutes of Captains Meeting held at Mantra Coolangatta 9th October 2022

Meeting Opened: 3.00 pm AEDT

1.0. Present: NSW - Garry Gibson, Reynold Sciuriaga
Newcastle - Peter Di Prinzio, Lynn Gray
Tasmania - Neil Faulks
Queensland - Ron Fraser, Brett Mooney
South Australia - Peter Ewen, Frank Hayter
Gold Coast - Peter McClintock, Paul Pridham
Victoria - Geoff Hay, Wayne Berger

2.0. Apologies: NSW - Graeme Degnan
Newcastle - Gary Sheppard

Peter McClintock Chaired the Meeting

3.0. Previous Minutes

4.0. Business arising from previous minutes

Peter Ewen added to Obituaries George Christopoulos

“Read and Approved” moved Peter Di Prinzio seconded Paul Pridham

5.0. Update on Cbus Sponsorship

Peter Di Prinzio confirmed a \$10,000.00 sponsorship from Master Builders Australia for this year & next and that captains agreed that \$5000 of this would be awarded to Gold Coast for their Tournament this year & \$5000 next year to go to Victoria. He acknowledged that this money has come from support of Cbus.

The residual \$5000 from each year would be deposited into the MGBA INC bank account when opened.

Cbus have 9 players on last day & will attend presentation dinner for which they will pay all costs (\$250pp).

He also confirmed that Master Builders Australia sponsorship was part of a major sponsorship to Master Builders Australia from Cbus.

Cbus have stated they would like access to our members via a list of their names and email addresses.

It was agreed that each state would seek approval from their members for this information to be provided to Cbus. This information would only be allowed to be used by Cbus to promote their business.

Post meeting Peter D was advised by Cbus that email addresses are not required from our Members.

6.0. Correspondence

Nil

7.0. Update on Committee Positions

This was not discussed but are contained in these minutes.

8.0. This number missing from the Agenda

9.0. Gold Coast update on Tournament

Peter McClintock stated that we have great participation from all clubs with 112 players, Tasmania topping with 21. Despite all the recent inclement weather the courses are in good condition & the weather looks fine for the tournament.

10.0. Master Builders Golf Australia Incorporated (MBGA Inc)

Peter Di Prinzio informed the committee that MBGA Inc had been set up with himself as president & Jon Heppell as interim secretary only for convenience and all Captains would become members of the board.

Peter D mentioned that Jon Heppell had offered his services as Secretary for a fee of \$2,000.00 per year which includes a cost of approximately \$400.00 to maintain the Hosting of the National website mbagolf.org

Cost to set up MBGA Inc and fees quoted by Jon Heppell of \$350.00 was discussed and it was agreed the \$350.00 will be payable to Jon from the MBGA Inc bank account once setup and money received from States/Regions.

Central costs such as website enhancements, attendance badges and insurance of the Hornibrook cup to be paid for by MBGA Inc.

An initial joining fee of \$500.00 to be paid to MBGA Inc by each State/Region. (This fee was previously agreed to be paid to the National Body at the Captains Meeting at Bonnie Doon on the 21st of February 2020). An annual fee of \$300.00 to be paid by each State/Region to the MBGA Inc was discussed and agreed. This money would cover the annual Secretarial Honorarium of \$2000 to be paid to Jon Heppell.

It was agreed to invite Jon Heppell into the meeting for a presentation to the Captain's meeting to speak briefly about the future of the newly created MBGA Inc.

Jon Heppell reported as follows:

- the advantages of the Incorporation of our golf organisation to the clubs is that any Legal liability for all players would be covered under a blanket insurance policy
- A bank account being setup would not incur an audit fee to MBGA Inc due to turnover
- A National web site would be easier for sponsors to access
- He needs input from clubs to make the website successful. Clubs do not promote their club or games.
- He mentioned that we needed rank and file email details to promote our website but more importantly to promote our Sponsors. This is a key success of keeping our Sponsors
- He would maintain the Web Site (the current "Hosting Fee" of approximately \$400.00/year) could change if the host increases their charges
- He raised the questions of unpaid invoices and was assured they would be paid without delay.

Neil Faulks to prepare a list of the material that could be provided to Jon to update historical information and future information of our Website.

Following Jon's presentation, Lynn Gray advised that in August, 2020, Newcastle MBA GC forwarded MB&E NSW Secretary Graeme, Club Captains and State and Regional Representatives an email detailing Newcastle's preferred position and content of the National website. The email was in response to an email from MB&E NSW Secretary Graeme requesting input on "New Website Proposals". He advised that Newcastle had not received a response to the submission and undertook to provide Jon a copy should he wish to have a copy.

Jon was then asked to vacate the meeting.

The proposal to engage Jon Heppell as Secretary of the MBGA Inc was further discussed and unanimously agreed by all Captains subject only to the agreement of terms or "Job Description".

Peter Di Prinzio moved a motion that Jon Heppell's yearly Honorarium fee of \$2,000.00 be accepted (which included hosting costs of \$400.00) subject only to the terms of engagement.

Moved by: Peter Di Prinzio

Seconded by: Ron Fraser

Motion carried unanimously by all Captains.

Peter Di Prinzio moved a motion that the \$350.00 expenditure by Jon Heppell to set up the newly created MBGA Inc be paid to Jon when the bank account has funds in it.

Moved by: Peter Di Prinzio

Seconded by: Ron Fraser

Motion carried unanimously by all Captains present

Peter Di Prinzio moved a motion that the MBGA Inc proceed with invoicing each club the initial fee of \$ 500.00 & annual fee of \$300.

Moved by: Peter Di Prinzio

Seconded by: Ron Fraser

Motion carried unanimously by all Captains present.

As part the Secretarial duties Jon Heppell will arrange for a Bank account to be opened where MBGA Inc sponsorship money and club fees will be deposited. It was agreed that the chosen bank would be the Greater Bank in Newcastle due to the current association between Peter Di Prinzio and Jon Heppell to the Greater Bank.

As Secretary of MBGA Inc, Jon Heppell will send out invoices to all clubs for the initial fee of \$500.00 (joining fee) and the \$300.00 (annual fee).

The ownership of the Website. We all agreed that the Website must be owned by the MBGA Inc and we have entrusted Jon Heppell to investigate how this can be transferred. Neil Faulks mentioned that the website has always been owned by the MBA Golf Club. Ron F stated whatever cost may be incurred to transfer the ownership would be over and above Jon's agreed remuneration.

The actual duties and responsibilities, whilst generally discussed, are yet to be confirmed along with the letter of engagement. It was agreed that Jon would itemise what he believed to be his responsibilities which would be vetted by the Captains prior to the formal commitment.

Email address for the Secretary of the MBGA Inc is – secretary.mbgolfau@gmail.com

11.0. Jon Heppell invoices

Lynn Gray raised issue of unpaid invoices from Jon Heppell.

Some clubs stated that they had not paid the invoice because they were not actually aware of what they were for. After it was explained that the \$150.00 per State/Region which amounts to \$1050 was for Jon to administer and update the National website from information provided by all States/Regions. This amount includes an annual registration or "hosting fee" of \$US 200 which when converted to A\$ (approx. \$350 pa) amounts to an annual increase of \$50 per State/Region. This amount is payable to the Website Company.

It was now agreed that all unpaid invoices would be settled immediately by States and Regions.

12.0. Next Hornibrook update - Victoria

Geoff Hay reported that because of increase in green fees they had decided to shift to Geelong area with a Tournament fee of \$800. A slide presentation would be shown at the presentation dinner. He distributed Tournament brochures. A general description of the courses and the surrounding locations was given by Geoff.

13.0. New Business

New Players for this year's event - Vic 5, GC 2, SA 3, Newcastle 2, Vic 8, Tas 4, Qld 0, NSW 8

14.0. Year badges

After loss of badges by Sydney we used returned badges for this year's event.

Stock left after completion of Thursday night dinner

Old style. 30yr - 1, 25yr - 1, 20yr - 1, 10yr - 3

New Style. 30yr - 1, 20yr - 1, 10yr - 2,

NSW kindly offered to restock badges. To be confirmed by Captain Garry Gibson. The design should be to match current badges and a suitable container should be provided.

Meeting Closed at 4.15pm

Next Captains Meeting – to be advised by Geoff Hay from Victoria

Agreement of Terms of engagement for Jon Heppell	Captains
Insurance Policy for Public and Property Liability	Jon Heppell
Establishment of Bank Account	Jon Heppell and Peter Di Prinzio
Transfer of MBA website to MBGA Inc	Jon Heppell
Names and Email addresses for promotional contact	Captains
Research information to update website	Neil Faulks
States/Regions – John Heppell’s unpaid invoices to be paid	Captains
Captains Meeting date Victoria. Geoff to advise	Geoff Hay
Year badges. Garry Gibson to advise re new ones	Garry Gibson